

The Wigley Group

Graduate Scheme (18-Month Fixed Term Contract)

Full-time role, 9am to 5pm, Monday to Friday with one hour for lunch

LOCATION: The Wigley Group, Stockton House, Rugby Road, Stockton, Warwickshire, CV47 8LB

THE ROLE:

The Wigley Group Ltd is an award-winning real estate investment company with a significant portfolio of property and landholdings. First established in 1964, The Wigley Group owns (wholly or in part) companies in property & development, construction, and strategic land. Headquartered in a former stately home in Warwickshire, The Wigley Group remains in the ownership of the founder's family.

We have offered a sandwich year for students since 2013 and are currently in the second year of running a successful 18-month graduate scheme. The scheme sees the successful candidate work for and alongside The Wigley Group Ltd as well as its associated companies in property development, construction, and land promotion.

Supported by a dedicated mentor team, the individual will spend approximately four months in each area of the business, before spending a further two months completing a project set by the Executive Board. Opportunities for permanent employment with the company are considered for the right individual at the end of the scheme.

KEY RESPONSIBILITIES:



Delegated work and training – You be an integral member of the team as you rotate through each department. You will be tasked with real live projects and objectives that support each departments operational and strategic growth.



Graduate Scheme Portfolio – You will be expected to keep an up to date record of the work that you have completed along with your personal and professional growth over the 18 month period.



Projects – Each team and department will task you with project work that is to be completed during your time with them. This will be designed to test your capability and improve your skill set.



Presentations – Presentations to senior and executive management are to be delivered quarterly as a minimum. These will include information on the departmental and project work completed along with details of personal objectives which you have achieved whilst with the team.

WHAT WE ARE LOOKING FOR:



Good communication skills – our business is all about doing business in person, so you will need to be a good speaker who can clearly express ideas at all levels throughout the organisation.



Ability to plan and prioritise to meet deadlines – our chosen candidate must be able to work well under pressure and balance competing demands.



Strong teamwork skills – we are a strong team and the ability to work effectively with others is essential for anyone who joins us.



Self-motivation – you must be able to use your own initiative and manage your own workload



Someone who makes appropriate use of internal networks and processes – and even better can help us define new ones!



Excellent time keeping – we are sticklers for promptness and our clients are too.



Sound IT skills – applicants should be comfortable dealing with all major Microsoft Office programmes.



2:1 or above – applicants should be predicted a 2:1 honours degree or above.

To apply, please do so via email to reception@thewigleygroup.com quoting 'GradScheme2022' in the subject line.

Applications will close at midday on 10th January 2022

Interviews will take place on week commencing 24th January 2022